



Isle of Anglesey Charitable Association

Election Policy

1. Introduction

- 1.1. This policy applies to the Isle of Anglesey Charitable Association (IOACA) Membership Elections to the IOACA Board of Trustees (Board).

2. General

2.1 Members of the IOACA play a fundamental role in the IOACA's governance arrangements. With ultimate control of the IOACA's governing document, Members have a duty to elect Trustees from within their membership to serve on the Board, in addition to recruiting for independent, Appointed Trustees from the wider Ynys Mon community.

3. Board structure

3.1. Members of the IOACA will be responsible for the appointment of:

- Up to 6 Elected Trustees from within their membership; and
- Up to 6 Appointed Trustees (who must not be Members)

3.2 The minimum number of charity trustees are 3. The maximum number of charity trustees are 12.

3.1 Members of the IOACA must appoint all Board Members within 6 months of each local government election.

4. Elected Trustees

1.1 Members of the IOACA will facilitate the election of Elected Trustees at every third annual general. Nominations will be sought by Members to participate in the Election.

1.2 Pursuant to Section 13.2 of the Constitution, Elected Trustees shall retire at the third annual general meeting following the annual general meeting at which their election was announced. In accordance with Section 16 of the

Constitution, any person retiring as a Trustee is eligible for reappointment. An elected charity trustee who has served for two consecutive terms may not be reappointed for a third consecutive term but may be reappointed after an interval of at least three years.

5. Legal duties of the IOACA Membership in Electing Trustees

- 5.1. Members of the IOACA must act in the best interests of the IOACA, in making decisions that will best enable the IOACA to carry out its purposes.
- 5.2. Members must not let their personal interests, political views or prejudices affect their conduct as Members of the IOACA in electing and appointing Trustees.
- 5.3. Members must act reasonably and responsibly in all matters relating to the IOACA and make decisions in line with best practice and the rules set out in the IOACA governing document.

6. Conflicts of interest

- 6.1. All Members of the IOACA are ex-officio and inherit their membership by virtue of the positions they hold – Isle of Anglesey County Councillors.
 - Councillors acting as Councillors are bound by Public Law and must act in the best interest of the Local Authority.
 - Councillors acting as Members or Trustees of a charity are bound by Charity Law and must act in the best interest of the Charity.
- 6.2. Members must not let their personal interests, political views or prejudices affect their conduct as Members of the IOACA in electing and appointing Trustees.

7. What to consider when recruiting trustees

- 7.1. When charities recruit new trustees, Members should pay regard to/in:
 - the skills and experience any current trustees have, and whether there are any gaps identified in the annual IOACA skills review;
 - ensuring new trustees are eligible to act;
 - ensuring new trustees do not have serious conflicts of interest;
 - how to help new trustees to understand their responsibilities and the charity's work
- 7.2. All Members and Trustees, regardless of how they are appointed, must act solely in the interest of the IOACA, and not act on behalf of any particular group. All Trustees must manage conflicts of interest. All Members must manage any conflicts of loyalty to their appointing body.

8. IOACA Skills Audit – 2022

- 8.1. The IOACA Skills Matrix must be updated annually. The Board must pay regard to any changes in Board composition and/or any skills or experiences identified as missing that may impact the ability of the IOACA to function effectively and with due care.
- 8.2. In undertaking a review of skills, the IOACA must consider the challenges (both immediate and short term) it faces, and what skills and experience may be needed to address.
- 8.3. Members, as part of the IOACA governing body, must plan for succession as well as Recruitment – ensuring its own effectiveness and renewal. Trustees should have the right knowledge, experience, and skills to allow the IOACA to meet its charitable objectives.

Agreed by the Board of Trustees on: 14 June 2022

To be reviewed before: June 2023